

School Council Meeting

Meeting minutes – May 26 2025

6:00 p.m - 7:30 pm.

* indicates written report/attachment provided

1. Call to order - 1804
 - i. Acknowledgment of Traditional Land – Andrea Gringhuis
 - ii. Opening prayer – 1804
 - iii. Introductions of new and old members
- b. Attendance:
 - i. Stakeholders/Parents: Stephanie Bugbee, Nancy Moore-Vallee, Emilie Fleck, Matipa N'Doro, Leatta Jungwirth
 - ii. Faculty Staff: Andrea Gringhuis, Tamara Neilly
 - iii. Church Representative:
 - iv. Trustee:
2. Review of the Agenda - 1807
 - a. Bell times
 - b. Budget item addition
3. Approval of the minutes, as presented (or as amended) - 1807
 - a. Date: April 14 2025
4. Committee Reports
 - a. Principal report (Andrea Gringhuis) - 1808*:
 - i. Bus registration: opened April 15, late fees apply after June 13 2025
 - ii. Field trip concerns about Grade 4 trips
 - iii. Planning document can be shared for field trip approval for next year in the planning meeting for teachers and administrators for transparency for parents
 1. September planning meeting it will be brought forward
 2. Decision are usually made January or February for spring trips
 - b. Trustee Report (Stephanie Bugbee) - 1824:
 - i. Division budget review is posted on school site
 1. Reduction in enrollment which decreases funding
 - ii. No longer continuing with family support workers throughout the division
 - iii. CASA classroom support
 - iv. Maintained ILT (Inclusive learning teams)
 - v. SLPA's will be placed back in schools and no longer on division level
 - c. Treasurer (Emilie Fleck) - 1842
 - i. \$1600 remaining in general account
 - ii. \$31000 in hot lunch account
 - iii. Summer hampers

School Council Meeting

Meeting minutes – May 26 2025

6:00 p.m - 7:30 pm.

* indicates written report/attachment provided

iv. SC to create float for committees, SC agreed to approve \$300 float to keep in safe and purchase of cash box

- d. Faith Report (Leatta Jungwirth) - 1848:
 - i. First communion with 23 students on Sunday June 1 2025 at 1100
 - ii. June 13 2025 communion gifts will be distributed
- e. Hot lunch (Stephanie Bugee) - 1849:
 - i. Summer hampers are being purchased and coordinating with school to be handed out
 - ii. Discrepancy with Big Moo hot lunch ordering
 - 1. Ice cream was included but check box was not always checked by parents as an oversight
- f. Fundraising (Matipa N'Doro) - 1852:
 - i. Grade 4 hoodies were distributed last week (apprx \$2600 in total)
 - ii. Nexxsource and Drop'n'Hop fund raising over the summer
 - 1. Adding on Aqua splash**
 - a. Nancy to contact and respond to Stephanie or Matipa**
 - iii. Dance
 - 1. Request for event debrief to be filled out for overall feedback/concerns
 - 2. Attendance lower than other years
 - 3. Water left over which can be saved for Sports Day
 - 4. No silent auction total yet that is still running (QR code on library window and link will be sent out on the WAAG)
 - 5. Concession profit \$1085
 - 6. Sensory hour had a positive feedback
 - 7. Committee will have to brainstorm about ways implement "parented event" for next year
- g. Volunteer Coordinator (Connie Burton)- 1904:
 - i. Form for Sports Day will be sent out May 27 2025

5. Old Business - 1905

- a. Sports Day
 - i. Volunteers list will be gathered
 - ii. SC will be donating water, pop, snacks (yogurt tubes, bear paws, watermelon, trail mix?) with numbers totaling at 400

6. New Business -

- a. Budget Requests from teachers that cannot be funded by the school
 - i. Fine arts items with total of \$2500
 - ii. Soccer balls with total of \$500
 - iii. Face to face ministries \$500 deficit for next year

School Council Meeting

Meeting minutes – May 26 2025

6:00 p.m - 7:30 pm.

* indicates written report/attachment provided

- iv. \$2200 to spend in our budget and moving forward and decided if we can find the difference after items are purchased for \$2200
 - b. EOLR Dress Code
 - i. Draft dress code was developed and asked for feedback from SC
 - c. Inclement Weather Administrative Procedure
 - i. The Division is moving forward with standardizing the Inclement Weather procedures for all schools. The new inclement weather procedure policy has been updated and posted (it's gone from -20 to -25 with wind chill).
 - ii. [Inclement Weather Procedures | École Our Lady of the Rosary School](#)
 - d. Bell Times
 - i. Recess times to be reassessed from AM to PM
 - e. 2025-2026 School Council Year Planning Meeting
 - i. Poll for planning for AM meeting in June
7. Next Meetings -
- a. TBD
8. Closing Prayer - 1946
9. Adjourn - 1947
10. Meeting Attachments:
- a. April meeting minutes
 - b. Principal's report