

December 17, 2020

Re: COVID-19 Notification of Close Contact Over Christmas Break

Dear Parents/Guardians,

As our Christmas break approaches, we are writing to inform you of the process that our school division will follow for notifications of positive COVID-19 cases and close contacts.

Currently, our school division has a well established process that involves many staff, both at the school and Montfort Centre to ensure that those identified as close contacts have all the information needed for self-isolation and that families have received a follow up phone call once informed.

From Saturday, December 19 until the end of day on Sunday, January 3, our school division will send a text and email message if your child has been in close contact with someone who has received a positive COVID-19 test, we will not follow up with a phone call. Alberta Health Services will continue to follow their process and connect with those who are close contacts via email.

If your child tests positive for COVID-19, Alberta Health Services will be contacting the school division and we will begin the process mentioned above. Please **do not** contact your school principal as they will not be checking their emails.

We remind you over the Christmas break to continue to monitor your children for any signs or symptoms of COVID-19. Alberta Health Services and our school division are taking swift measures to continue to protect the health and safety of our entire school community and to mitigate the spread of the virus.

Please note the following important information when classes resume on January 4:

- For the week of January 4-11, students from Pre-Kindergarten - Grade 12 will partake in at-home learning. Your classroom teacher will be in contact with you to ensure learning continues.
- On January 11, all students will return to in-person learning.

We wish you peace and love as you experience a safe time together with your family celebrating the birth of Jesus Christ. Merry Christmas and a Happy New Year!

God bless,



Kathleen Finnigan
Superintendent of Schools