

**Ecole Our Lady of The Rosary
School Council Minutes
November 27,2018**

In Attendance: Quorum achieved

Parents: Carolyn, Andrew, Carlyn, Wanda, Stephanie, Sandy, Novaley, Judy, Fran, Matilda

Staff: Rori-Lynn Daniel

Other: Sharla

Call to Order: 8:45 Am

Opening Prayer: Rori-Lynn Daniel

Acknowledgement of the Traditional Land: Rori-Lynn Daniel

Approval of agenda: Agenda was reviewed

Approval of the minutes: Oct. 16, 2018

Motion: Move to approve minutes *Judy/Carolyn Carried*

Reports:

Principals Report: Rori-Lynn Daniel

- Rori-Lynn was welcomed to council as she is currently acting principal while Diane is on leave.
- Rori-Lynn informed council that we should start each meeting with the Acknowledge of the Traditional Land.
- Upcoming events were highlighted such as the White Elephant Sale on Dec 5, 6 and 7th.
- School Christmas concerts are being held at noon hour in the school gym this year starting with Pre-K PM class on December 18 and the remainder of the school on December 19-20.
- Council was provided a copy of the Administrative Procedures No. 113 and No.352. They were reviewed.

Trustee Report: Sharla

- There has been a lot of growth in the school division
- Kindergarten to grade 4 curriculum review should be completed by the new year.
- There has been a lot of growth in the division.

Treasurer Report: Andrew

- A copy of the Treasures report was provided to council and it was reviewed.

School Council account balance: \$15,533.77

- QSP to date: \$2656.07
- Purdy's to date: \$1599.00 (approx.)

- Council estimated budget expenditures: \$40,321.92. This leaves a deficit of **\$3,186.65**. Council will review actual budget costs in February. Additional fundraises will be needed to cover the costs budgeted for the year.

Old Business:

Fundraising:

QSP

- \$2656.07 raised so far. Council has discussed sending out reminders throughout the year that it is an ongoing fundraiser and items/magazines can be purchased through the QSP website.

Purdy's

- Approx. \$1599.00 was raised in the Christmas chocolate fundraiser.
- Council plans on participating in the Purdy's chocolate Easter fundraiser.

PJ Movie night:

- Booked for Dec 14th 6:30 PM @ Mother Teresa school
- The Movie Small Foot is planned.
- Carolyn to talk to Pearl about licensing.
- Council will provide a concession selling chips and water. A float will be needed to operate the concession.
- Novaley will contact Loretta to obtain volunteer names submitted.

Action: Carolyn to talk to pearl about movie licensing logistics.

Council to obtain a float form Loretta for the concession.

Novaley to try to organize volunteers to run movie and concession during the movie.

Premier Academy Cheer:

- Premier visited the school and was a success!

Arashi-Do:

- To visit the school in March. Date yet to be set.

Shrove Tuesday:

- March 5 @ 10:30. Council will cook pancakes on grills in the morning.
- If grills are needed council discussed borrowing from Mother Teresa school.

New Business:

Fundraising:

- Council discussed possible fundraisers such as:
 - Easter Purdy's
 - Art auction-in the spring
 - Ball tournament

Christmas Concert:

- Council was asked for \$200.00 to rent a black curtain to act as the backdrop for the Christmas Concert.
- The gym will be decorated with student's artwork and Christmas lights from council decoration storage.
- Dec 14- 6 volunteers will be needed to set up for concert. Novaley to get volunteer names from Loretta.

Action: Novaley to talk to Loretta to get possible volunteer contacts.

Motion: Move to approve transferring \$200.00 from the school wide event budget to pay for the Advent concert curtain. *Judy/Carolyn Carried*

White Elephant:

- Council has received a lot of donations
- Carolyn will give Novaley a timesheet for volunteers. Volunteers will assist in wrapping presents children pick out as well as helping them choose gifts

Action: Novaley and Carolyn to organize volunteers for white elephant.

Learning Commons:

- Pearl purchased new readers leveled from A-U for students. The cost was \$ 2664.00. Council had budgeted a total of \$4000.00. Pearl requested that the remainder of the money be used to purchase grade 3 science resources. Council will review the request at February's Budget review before approving the purchase.

Soft Start:

- A request for \$289.20 + shipping and handling, was submitted to purchase soft start materials for Miss Kurtz grade 2 class.

Motion: Move to transfer \$350.00 from the school wide event budget to purchase soft start materials for Miss Kurtz grade 2 class. *Wanda/Carlyn Carried*

Outdoor Play Equipment:

- Council was approached to possibly purchase outdoor winter toys for recess such as: Shovels, diggers, sleds etc.
- Council does not have the funds to purchase such items at this time. They suggested having Loretta send out a request to parents for a donation of sleds, and winter toys.

Hot lunch/milk:

- Council discussed having a specific day each month that will be the hot lunch cut off.
- Council discussed the possibility of having an additional email sent out to parents to remind them of the cutoff date.
- Council discussed the donations that were made from last years "donate a lunch" button on the hotlunches.net. There was a surplus of funds. Council needs to find out how much money was donated to students in need and separate it from the other monies. This donated money is to be used for its intended use, which is the purchasing of lunches for students in need.

Action: Stephanie to contact accountant about PayPal money that was donated for students in need of lunches.

Presentation of School Budget:

- Council discussed what expenditures are appropriate for council to make. Should Council be purchasing resources for classrooms or are those expenditures to be made under the purview of the school budget. Council requested from Rori-Lynn clarification on who is responsible for what purchases. It was considered that council purchases should be made to enrich students' experiences and the school budget should be providing classroom resource materials.

Action: Rori-Lynn to inquire about the appropriate role school council serves regarding purchasing school materials.

Closing Prayer: Rori-Lynn Daniel

Meeting Adjourned: 10:10 am

Next Meeting: Jan 10 @ 8:45 Am